



GEORGIA-PACIFIC
CENTER

INSURANCE REQUIREMENTS FOR VENDORS:

We require 1) Certificate of Insurance, 2) Waiver of Subrogation, and 3) Additional Insured Endorsements for any vendor performing work at GP Center.

These documents must follow the guidelines below **verbatim**:

A. Under the **Description of Operations** on the COI, please state the following:

GP Center Holdings LLC and affiliates, and Transwestern Commercial Services Georgia, LLC (d/b/a Transwestern), are listed as Additional Insureds.

B. The **Certificate Holder** on the COI should read:

*GP Center Holdings LLC and affiliates Transwestern Commercial Services GA, LLC
(d/b/a Transwestern)
133 Peachtree Street NE Lobby Level
Atlanta, GA 30303*

C. The **Additional Insured Endorsement** (General Liability) and the **Waiver of Subrogation** (Worker's Compensation) should name the following entities as additional insureds:

GP Center Holdings LLC and affiliates, and Transwestern Commercial Services Georgia, LLC (d/b/a Transwestern)

FOR EVENT VENDORS SERVING ALCOHOL:

A. If a tenant is purchasing alcohol and a caterer is servicing alcohol:

1) Caterer's **Certificate of Insurance**, evidencing coverage of **Liquor Liability**

B. If a tenant is hiring a caterer to purchase and serve alcohol:

1) Caterer's **Certificate of Insurance** evidencing coverage of **Liquor Liability**

2) Copy of the caterer's **liquor license**



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INSURANCE COVERAGE LIMITS:

The certificate of insurance should evidence the following coverage amounts. Please also request that the boxes for "ADDL INSD" and "SUBR WVD" beside each coverage type are checked.

<p>COMMERCIAL GENERAL LIABILITY: \$1,000,000 Each Occurrence \$2,000,000 General Aggregate</p>
<p>AUTOMOBILE INSURANCE: \$1,000,000 Combined Single Limit</p>
<p>EXCESS/GENERAL LIABILITY: \$5,000,000 Each Occurrence \$2,000,000 Aggregate</p>
<p>WORKER'S COMPENSATION: Should meet all state requirements. Employer's Liability \$1,000,000 Each Accident</p>

Please email all documents to **Stephanie.Evans@Transwestern.com**
or call **404.585.4500** should you have any questions.